

# **HOW-TO: Author Submission**

### Access the Abstract Submission Platform

Registered users can access the Abstract Submission Platform (hosted by CMT) by using the following link:

https://cmt3.research.microsoft.com/EMEC2025/

If you have an account, enter your credentials to access the site at log in. If you do not have an account, please visit this link for detailed instructions on how to register in the platform.

#### Search for EMEC25 in the submission platform

Once logged in, click on "All Conferences" to search for "25th European Meeting on Environmental Chemistry (EMEC25)".

Confer	ence List		Click on "All Conferer	ices"
My Confere	ences (0) All Confer	ences		type to filter
Name	Start Date	Location	External URL	Contact

Use the filter field in the upper right to search for the Conference you need. Type "Environmental Chemistry" to find EMEC25 conference.

Conference List Ty	Type "Environmental Chemistry"					
My Conferences (1) All Conferences			type to filter			
Name	Start Date	Location	External URL			
Welcome to the CMT Site Request Submission System!	1/1/2035					
Tackling Climate Change with Machine Learning: Global Perspectives and Local Challenges	5/1/2023	Kigali, Rwanda	https://www.climatechange.ai/events/iclr2023			
Tackling Climate Change with Machine Learning at NeurIPS 2022	11/28/2022	New Orleans, United States	https://www.climatechange.ai/events/neurips2022			
Proceedings of the VLDB Volume 19 (for VLDB 2026)	8/30/2026	Boston, USA	https://vldb.org/2026/			
28th International Conference on Pattern Recognition	8/17/2026	Lyon, France	https://icpr2026.org/			
International Conference on Advances and Applications of Artificial Intelligence & Machine Learning-2025	12/25/2024	Greater Noida, India	https://www.icaaaiml.com/index.html			
ACM/IMS Journal of Data Science	5/30/2022	online, online	http://jds.acm.org			
SIGMOD International Conference on Management of Data (2026)	5/31/2026	Bengaluru, India	https://2026.sigmod.org/			
International Conference on Data Analytics and Intelligent Systems	4/14/2026	Khenchela, Algeria	https://www.icdais.org			
8th Pan-Pacific Nursing Conference cum 2nd Cochrane Hong Kong Conference	3/24/2026	Hong Kong, China	https://8thpanpacificconf.nur.cuhk.edu.hk			



Once you find the Conference, click on the Conference Name link.

# My Conferences (2) All Conferences Environmental Chemistry Name Start Date Location External URL 25th European Meeting on Environmental Chemistry 11/23/2025 Chania, Greece https://www.emec25.tuc.gr/en/home

### Create new submission

Once the Author Console page appears. Click on the "+ Create new submission" button.

Search help articles Q Help Cen	ter - Select Your Role : Au	thor - EMEC2025	•	
	0-0 of 0 «« « 1 »	»» Show: 25 50	100 All Clear All Filters	
Title		Film	Antines	
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In the Create New Submission all fields are required and marked with an <\*> asterisk.

Title: The Title field is for the title of the paper.

Submissions		Search help articles	Help Center + S	elect Your Rol	e: Author -	EMEC2025 -		•
Create Ne	w Submissic	n						
EMEC25 Welcome to the 2 Please have your	Conference S 25th European Meeting r papers submitted by th	Submission Form on Environmental Chemistry (El ne deadline.	MEC25) managem	ent platform.				
TITLE								
*	Title Title							
AUTHORS * You may add your co	authors.							
Primary Contact	Email	First Name	Last Name	Organiz	ation		Country/Regi	on
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+ Add								
SUBJECT AREAS*								
You may select up to 2	secondary subject areas.							
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<u>Authors</u>: The Author section is prepopulated with your profile information and you are preselected as the Primary Contact.

rimary Contact	Email	First Name	Last Name	Organization	Country/Region
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To add a co-author, enter the co-author's email address into the field (in yellow below) and click add. To add a new user, please enter information below and click Add Button.

You may add your colla	borators.							
Primary Contact	Email		First Name	Last Name	Organization	Country/Re	gio	n
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helennewman@tug	c.gr + Add	User was not f	iound. Please enter collabo	rator information below an	d click Add button.			
Enter email to add new aut	thor.							

If the co-author is already a user, the co-author will be added to the end of the Author list. If the co-author is not a user, you will see "User was not found". Enter the co-author's first and last names along with the Organization to which they belong and the Country/Region where they reside. Then click the Add button.

AUTHORS * You may add your colla	aborators.				
Primary Contact	Email	First Name	Last Name	Organization	Country/Region
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helennewman@tue Enter email to add new au	c.gr + Add User was not f	ound. Please enter collabo	rator information below an	l click Add button.	
First Name Hel	en Last Na	ame Newman	Organ	zation Technical University	r of C
Country/Region	Greece +	Add Cancel			

# IMPORTANT

Adding an unregistered email (an email that is not a valid account in CMT) as a co-author **will not** add the user to the conference; it only acts as a placeholder in the submission for the co-author. **The co-author is required to register their email in CMT.** 

You may change the Primary Contact to the co-author by clicking Primary Contact button in co-author's row. The 'X' and 'arrow' icons on the end of the rows are there so you may delete the entry and/or move it up in hierarchy.



AUTHORS * You may add your colla	borators.					
Primary Contact	Email	First Name	Last Name	Organization	Country/Re	egion
۲						×↑↓
0	helennewman@tuc.gr	Helen	Newman	Technical University of Crete	Greece	× $\uparrow \downarrow$
Email	+ Add					

<u>Subject Areas</u>: Authors can select **one Primary Subject Area** (Primary Topic) and **two optional Secondary Subject Areas** (Secondary Topics). The organizing committee reserves the right to decide on a final topic assignment upon abstract evaluation.

SUBJECT A	AREA S*				
You may sel	ect up to 2	secondary subject areas.			
PrimarySe	econdar	y <b>kanal</b>	PrimaryS	econdar	ry 🔺
		[Environmental Monitoring] Emerging contaminants			[Sustainable Solutions for Environmental Protection] Advances in water and wastewater treatment
		[Environmental Monitoring] Green analytical chemistry methods and technologies			[Sustainable Solutions for Environmental Protection] Circular economy and waste valorization
-	-	[Environmental Monitoring] Recent trends in the analysis of	-	-	[Sustainable Solutions for Environmental Protection] Green

File: To upload file for your paper, drag and drop the file into the dotted region or click the "Upload from Computer" button.

**IMPORTANT:** Please note that the **uploaded file must be .doc. or docx and have a max. size of 10 Mb max size**. Uploaded file will not be saved unless the Submit button at the bottom of the form is clicked. It is also important to note that no files uploaded will be saved unless the Submit button is clicked.

FILES		
You can upload from 1 to 1 files. Maximum file size is 20 Mb. We accept doc, docx formats.		
	Drop files here	
	-or-	
	Opload from Computer	

Additional Questions: The type of presentation (oral, flash oral or poster) is to be selected here.

1. Type of presentation *			
Please select one of the options			
Oral presentation			
Flash presentation			
Poster			
Subm	Cancel		

To Submit your abstract, click the corresponding button. If not use cancel.

# IMPORTANT

It is important to note that no file uploaded will be saved unless the Submit button is clicked.